



# AU PAIR ONLINE

SAFE & SMART MATCHING

## GUIDELINES FOR AU PAIRS AND HOST FAMILIES

### **Obligation of each BONAPA member:**

A member of BONAPA will decline any assignment that is in violation of this regulation as outlined below.

### **GUIDELINES**

#### **Age:**

An au pair is not younger than 18 and not older than 31 years of age.

#### **Working hours:**

Maximum of 30 hours per week spread out over a maximum of five (5) days during which the au pair is not allowed to help more than a maximum of eight (8) hrs per day. Babysitting activities can be undertaken over a maximum period of three (3) evenings per week and these hours has to fall in the total amount of thirty (30) hours and the daily maximum of eight (8) hours cannot be exceeded.

#### **Duration of stay:**

An au pair stays with a family for a maximum of 12 consecutive months.

#### **Leisure time:**

An au pair is entitled to two (2) days per week and a minimum of one full weekend once per month. A full weekend is from Friday evening 20:00 until Sunday evening 24:00.

#### **Vacation:**

An au pair is entitled to two (2) weeks of paid vacation per 12 months. A minimum of one week of this needs to be a consecutive week. During this time the au pair's pocket money will be paid in full. If the au pair placement is for a shorter period of time, vacation is awarded accordingly.

#### **Light housework:**

See list of light housework, regulations.

#### **Pocket Money:**

A minimum of 300 Euro per month, regardless of whether or not the au pair actually works the maximum number of 30 hours per week and a maximum of 340 Euro per month.

#### **Insurance:**

The host family is responsible for taking out and paying for health, accident, repatriation and travel insurance in the au pair's name for the duration of her stay. The insurance has to commence at the day the au pair departs from their home country.

Proveniersplein 16A-1 | 3033 EC Rotterdam | +31(0)1046597 97

support@aupair-online.nl | www.aupair-online.nl | KvK 5 4 5 2 6 6 9 8



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## **Room and Board:**

All costs during the duration of the au pair's stay with regard to food and drink are to be born completely by the host family. The au pair is to be registered at the same address as the host family while at the same time actually staying and living there. It is not allowed for the au pair to reside at another address than the address of the host family.

## **Travelling Costs:**

It is to be agreed in advance whether the host family or the au pair is obliged to pay for such costs. BONAPA members are entitled to draw up their own guidelines with regard to travelling costs.

## **School- and language course costs:**

The host family offers the au pair who stays 6 months or longer the opportunity to follow a language course of a maximum of 270 Euro paid by the host family. The host family and the au pair may mutually agree which language course the au pair will follow. If the Dutch language is required for communication within the family then the au pair will have to follow a Dutch language course.

## **Au Pair agreement and Declaration of Awareness:**

The BONAPA member is responsible for sending this information to the au pair and the host family. Upon arrival with the host family said documents must be signed by both parties within the first week after arrival. Together with the BONAPA member, the host family draws up a working schedule which will also be given to the au pair before arrival.

## **Visa:**

In case the au pair is originating from a country where an MVV is required, the BONAPA member and IND covenant holder will be responsible for applying for the MVV for the au pair. The host family will provide its full assistance to the BONAPA member in this.

## **The host family:**

Consists of a minimum of 2 people with sufficient financial means. The host family declares that they are not dependent on the au pair nor can the au pair be single-handedly made responsible for household chores.

## **Applications:**

The guidelines are applicable to all placements of au pairs with Dutch host families that have been orchestrated by a member of BONAPA.

BONAPA has the right to amend and change these guidelines if necessary. These guidelines are not as a replacement for the general terms and conditions of BONAPA and her members. These guidelines are not comprehensive and do not manage all aspects of an au pair placement.

Dutch law and jurisprudence as well as rules and regulations are applicable in all cases.

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